

The Constitution of the Triumph Motorcycle Register of Australia
Updated October 2010

Constitution

The constitution of the Triumph Motorcycle Register of Australia is as follows:

Rule 1 The name of the incorporated club is

The Triumph Motorcycle Register of Australia Inc. (TMRA)

Rule 2 The objectives of the above named TMRA are as follows:

- a) To promote interest in the preservation and restoration and riding of Triumph motorcycles.
- b) To collect and disseminate information and ideas to the membership, through a periodic newsletter and website.
- c) To organise and hold meetings, committee meetings and annual general meetings.
- d) To hold and organise an annual rally and other events.
- e) To be affiliated where practical with other organisations with similar interests, both nationally and internationally.
- f) To facilitate members taking part in state and territory concessional registration schemes.
- g) To, if necessary, set up sub-branches in other parts of Australia.

Rule 3 Membership

- a) Any person who is willing to accept the objectives of the TMRA may apply to join as a financial member.
- b) All applicants will be required to fill out in full an application form, which will be supplied by the TMRA.
- c) Membership will be at the discretion of the committee of the TMRA.
- d) TMRA members shall have no liability for the costs of payments of debts and liabilities of the club or the costs, charges and expenses of the winding up of the club except to the amount of unpaid membership fees.

Rule 4 Cancellation of membership

Any member of the TMRA who fails to comply with or disregards any of the rules of the TMRA will have their membership cancelled and will be informed of such in writing. Reasons for membership cancellation will be outlined in writing. Membership subscriptions already paid will be forfeited. This is a condition of membership. Cancellation of membership requires unanimous decision of the Committee of the TMRA. (Refer rule 3c)

Rule 5 Other reasons why membership may be cancelled:

- a) If any member of the TMRA fails to pay his or her annual subscription fee within 7 days of the due date for payment.
- b) If any member uses the Register's name to obtain personal, financial gain, or for illegal activity.
- c) If any member of the Register is considered by the officers of the TMRA to be an undesirable element, who either has damaged or has the potential to damage the good name

of the TMRA.

d) If any member of the TMRA commits a deliberate act of violence against any other member of the TMRA, or, while involved in TMRA activity, against any member of the public.

e) If any member of the TMRA commits deliberate acts of vandalism against property owned by the TMRA or that of its individual members, or, while involved in TMRA activity, the property of individual members of the public.

Note: In the event that any member is subjected to discipline by the courts for any of the above offences, the TMRA will be in no way responsible for the member.

Rule 6 Resignation

a) Any member wishing to resign from the TMRA may do so at any time. Annual subscription fees paid will be forfeited. This is a condition of membership.

b) Membership shall cease on resignation, expulsion or cancellation, or failure to pay outstanding membership fees.

Rule 7a The Voting In of Officers

Any voting in of the officers of the TMRA or the receiving of nominations will be done at the annual general meeting. Only fully financial members may submit/receive a nomination OR vote or be elected into office at an AGM. In the event of an elected officer tendering his or her resignation prior to the annual general meeting, a special committee meeting will be called in order to fill the office until the next AGM.

Rule 7b Procedure for the Election of Officers at the AGM

Not less than one month prior to the date of the AGM all financial members will be sent an official nomination form. Members will be advised as to final date of acceptance for nominations. All nominations will be posted to the secretary who will notify all financial members who the nominees are. All nomination forms will be endorsed by way of signature of the nominee before the nomination will be recognised as valid. Voting will then take place using the procedures outlined in Rule 7a.

Rule 8 General Meetings

General meetings if held can be attended by all financial members of the TMRA and their friends.

Rule 9 Annual General Meetings

The annual general meeting of the TMRA will be held once every 12 months and will be held at the annual rally of the TMRA or when deemed necessary at a meeting called for the purpose of it being the AGM of the TMRA. The purpose of the meeting will be to discuss business in reference to the year ending and the coming year and to vote to elect office bearers of the TMRA. Members will be notified not less than one month prior to the meeting of its time and venue.

a) The quorum to an AGM shall be 20 members present, without which a new meeting shall

be called

b) Voting at general meetings shall be a show of hands unless a secret ballot is demanded. Decisions shall be made by a simple majority vote.

c) In case of an equality of votes the person appointed to chair the general meeting shall have a second or casting vote.

d) Nominations of candidates for election as office bearers or other committee members shall be made at the annual general meeting or in such other ways as may be determined by the Register at a general meeting.

c) Only fully financial members may submit/receive a nomination or vote or be elected into office at an AGM.

Rule 10 Officers of the TMRA

President

Vice President

Secretary

Treasurer

Rally Director

Newsletter Editor

Vehicle Registrar

Web Manager

Any other officers as may be deemed necessary

Note: An officer bearer may not hold a particular position on the committee for any longer than three consecutive years unless elected with a two-thirds majority of financial members at the annual general meeting or at a special general meeting held for the purposes of electing office bearers.

Rule 11 Duties of the officers of the TMRA

President—The President will be responsible for the day to day running of the Register and where possible will oversee all activities in which the TMRA is involved. The President will be the public spokesperson for the TMRA. The President or his/her nominee shall be responsible for the calling of all national and area TMRA meetings.

Vice President—The Vice President can carry out the duties of the President either in the event of the resignation of the President until such time as a new President can be elected or where the President is unable to carry out his or her duties.

Secretary—The Secretary will distribute and receive all member applications. The Secretary will keep all membership records up to date and notify members of the time their subscriptions are due. The Secretary will record incoming and outgoing correspondence, and will record meeting minutes.

Treasurer—The Treasurer will be responsible for the safe keeping and banking of all TMRA funds, including membership applications and renewals and annual rally collections, and send receipts for all payments. The Treasurer will be responsible for the safekeeping of the TMRA's cheque book and will monitor all transactions carried out with the cheque book. The Treasurer will prepare annually a financial report of which a copy will be sent to the ACT

Office of Regulatory Services. The Treasurer will present a financial report to the annual general meeting of the TMRA covering the previous 12-month period.

Newsletter Editor—The Newsletter Editor shall be responsible for the production and distribution of the TMRA newsletter. The Newsletter Editor shall have full control over the format of the newsletter. The Newsletter Editor will where possible ensure that the contents of the newsletter are related only to the TMRA and its objectives. The Newsletter Editor will not be held responsible for any information that has not been printed in the newsletter.

Rally Director—The Rally Director shall be responsible for the organisation and running of the annual rally as requested by the officers of the club and may seek to appoint deputies as deemed necessary.

Vehicle Registrar—The Vehicle Registrar shall be responsible for maintaining a list of TMRA members' vehicles for which members have applied for concessional registration

Web Manager—The Web Manager will develop and maintain the TMRA website, and update information on that website.

Rule 12 Funds

The funds of the TMRA will not be invested into any bank or business other than that of the bank or business at which the TMRA has its cheque account. The TMRA will not borrow money from or lend money to its members or any other person. Any cheques issued in the name of the TMRA will not be honoured unless they have been signed by two of the Treasurer, the President or a committee member. Note: A unanimous committee vote is required to endorse a committee member as a cheque signatory.

Rule 13 Property and Assets

All property and assets of the TMRA will be purchased with the funds of the TMRA. Any property or assets donated to the TMRA will become the property and assets of the TMRA. In the event of the winding up of the TMRA, all property and assets will be sold and any outstanding debts will be paid after which any remaining funds will be divided equally among the then financial members. Any property loaned to the TMRA will be returned to its owner in the event of the winding up of the TMRA. The TMRA will not be held responsible for any damage to that property caused by fair wear and tear. Any person who loans property to the TMRA will, on request, be issued with a receipt for proof of the transaction.

Rule 14 Insurance

The TMRA shall maintain insurance as is required under the Associations Incorporation Act together with any other insurance which may be required by law or regarded as necessary by the Register.

Rule 15 Amendment to Rules

Any amendment to the rules of the TMRA will be carried out at the annual general meeting of the TMRA. Voting on motions for the purpose of amending the rules shall be carried out

in the following way:

All financial members of the TMRA shall be notified of any proposed changes to the rules of the TMRA. This notification shall include copies of the proposed amendments. Notification of these changes shall be not later than one month prior to the date of the annual general meeting. Financial members will have the opportunity to vote on amendments at the AGM. Financial members unable to attend the AGM but wishing to cast a vote relating to the amendments will advise the committee in writing of their intent to nominate another financial member to vote on their behalf at the AGM, said advice to be received by the Register secretary no later than 14 days prior to the AGM.

General Rules of the TMRA – Rules 16 to 24

Rule 16 Subscription Receipts

All members will receive a receipt for proof of payment of membership subscriptions.

Rule 17 Payment of Subscription

Membership subscriptions will be paid annually by 30 September each year. Subscription fees will be set by the committee, and could be subject to change to meet the cost of TMRA overheads and running costs.

Rule 18 Newsletter

The TMRA will issue a newsletter to all financial members. Newsletters will be issued periodically depending on the availability of information to print a viable or worthwhile newsletter. Members will be permitted to advertise in the newsletter any item for sale or swap. The newsletter will be distributed via the TMRA website and/or post, and will be the only official TMRA newsletter. The TMRA will not be party to or recognise any other newsletter bearing its name nor will it be held responsible for any misinformation or result of any information contained in such a newsletter.

Rule 19 The Common Seal

The TMRA will have a Common Seal. The Secretary of the TMRA will be responsible for its safekeeping. Any document bearing the mark of the common seal will only be valid if it has been signed by the President and Secretary.

Rule 20 Safety of Members and Visitors

Members and visitors shall be responsible for their own safety while involved in TMRA activities. The TMRA will in no way be responsible for any injury suffered by any of its members or visitors while they are involved in TMRA activities. The TMRA will not be held responsible in any way for its members or visitors while they are involved in TMRA related activities.

Rule 21 Consumption of alcohol and use of drugs.

The TMRA will in no way be responsible for any of its members who choose to consume alcohol or take drugs, whether they be prescription or illegal, whether they be involved in

TMRA activities or not.

Rule 22 Regional Representatives

The TMRA may decide to have Regional Representatives. The Regional Representatives will be nominated and elected at the TMRA AGM, or where it is deemed necessary at a special meeting held by members in a particular area for the purpose of electing a representative.

Note: It is the duty of the President to call all TMRA committee, general and regional meetings.

Rule 23 Sub-branches

As per the objectives set out in Rule 2, where it is deemed necessary sub-branches may be set up. The decision as to whether it is necessary to set up a sub-branch will be made by the committee of the TMRA after consultation and discussion with the financial members.

Note: Before any consideration is given by the Committee of the TMRA in reference to making a decision as to whether it is necessary to set up a sub-branch in any particular area, the following criteria will apply:

1. There must be a minimum of ten financial members of the TMRA living within the area where the sub-branch is intended to be set up.
2. A vote will be taken at a special meeting called for that purpose. Postal votes will also be accepted. The purpose of the vote will be to ensure that the majority of the financial members living within the area where the sub-branch is intended agree to the setting up of a sub-branch in that area.
3. The members living within the area where the TMRA sub-branch is intended to be set up will present a proposal to the committee of the TMRA, which will outline the advantages of having a sub-branch in their area.
4. Members living within an area where the intended sub-branch would be set will also show that they have a full understanding of the rules of the TMRA, and how a sub-branch must be administered within the scope of the rules.
5. If the committee of the TMRA considers that it is in the best interests of the TMRA to set up a sub-branch it will then be the responsibility of the members in the area where the sub-branch is to be set up to set up the sub-branch in accordance with the Incorporated Societies Amendment Act 1920, No 50.
6. Members of the TMRA who have been granted sub-branch status must elect a Regional Representative. Note: Regional Representatives may be appointed in an area without a sub-branch being established.
